



UPTON & NORTH ELSALL PARISH COUNCIL

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MINUTES OF AN EXTRAORDINARY MEETING OF THE ALLOTMENTS COMMITTEE

Held on Thursday 28th May 2026 at 6:30pm at the Village Hall.

Present

Councillor E Farmer
 Councillor H Owen - Chair
 Councillor S Spencer – Vice-Chair

Mrs. Angela Spencer – Admin & Allotment Manager
 Miss Helen Senior – Clerk & RFO

Absent

Councillor C Merrington
 Councillor L Taylor

The Chair of the Allotments Committee for the 2025/26 municipal year, Councillor S Spencer, opened the meeting and oversaw item 1.

1. To appoint the Chair of the Allotments Committee for the 2026/27 municipal year.

RESOLVED: that Councillor H Owen be appointed as Chair of the Allotments Committee.

2. To appoint the Vice-Chair of the Allotments Committee for the 2026/27 municipal year.

RESOLVED: that Councillor S Spencer be appointed as Vice-Chair of the Allotments Committee.

3. Apologies and Reasons for Absence

3.1. To receive apologies.

RESOLVED: that apologies be received on behalf of Councillors C Merrington and L Taylor.

3.2. To consider approval for the reasons for absence.

RESOLVED: that the reasons for absence be approved on behalf of Councillors C Merrington and L Taylor.

4. Declarations of Interest

- 4.1. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.

There were no declarations of interest received.

- 4.2. To consider any applications for dispensation.

There were no applications for dispensation to consider.

5. To approve and sign the draft minutes of a meeting of the Allotments Committee held on Tuesday 14th April 2026.

RESOLVED: that the draft minutes of a meeting of the Allotments Committee, held on Tuesday 14th April 2026, be approved as a true record and signed by the Chair.

6. To consider a report on urgent ragwort treatment at the Grazing Field and to approve a quotation for the works to be carried out.

RESOLVED: that the quote from NPB Contractors for the ragworting of the Grazing Field be approved at a cost of £1,700.00 plus VAT; and that the Admin & Allotment Manager be authorised to instruct the contractor to carry out the works as soon as possible and to liaise with the Stables and Grazing Field tenants.

In the absence of any further business, the Chair thanked everyone for their attendance and closed the meeting.