



UPTON & NORTH ELMSALL PARISH COUNCIL

The Village Hall, Harewood Lane, Upton, WF9 1JB

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PARISH COUNCILLOR CO-OPTION – INFORMATION FOR APPLICANTS

About Upton & North Elmsall Parish Council

Upton & North Elmsall Parish Council is the first tier of local government, working on behalf of residents to represent local views and support the wellbeing of the parish.

The Council deals with a wide range of local matters, including:

- Representing residents' views to other authorities
- Managing local facilities and services (e.g. allotments, village hall, playgrounds)
- Planning and hosting local events
- Supporting community projects and initiatives

The role of a Parish Councillor

Parish Councillors are elected or appointed volunteers who work together to make decisions in the best interests of the community.

The role involves:

- Attending Parish Council meetings (normally held on the third Tuesday of the month at the Village Hall at 6:30pm)
- Reading agendas and papers in advance of meetings
- Listening to residents' concerns and views
- Working respectfully with other Councillors and officers
- Making collective decisions in line with Council policies
- No previous council experience is required. Training and support are available.

Time Commitment

The time commitment varies, but typically includes:

- Attendance at Council meetings
- Occasional additional meetings, training, or community events (optional)

Other Information

- Parish Councillors are not paid, but reasonable expenses may be claimed
- Councillors must follow the Council's Code of Conduct
- A Register of Interests must be completed following appointment

If you are interested in the role but would like more information before applying, you are welcome to contact the Clerk for an informal discussion.