

Minutes of the Upton & North Elmsall Parish Meeting held on Tuesday 15th July 2025 at 6.30pm at The Village Hall, Harewood Lane, Upton.

Present:	Cllrs	L Taylor	Chair
		P Dainty	
		S Spencer	
		M Hanson	
		S Pallet	
		C Merrington	
		E Farmer	
		A Miles	

In attendance	C L Baxter	Town Clerk
	B Caton	Assistant Town Clerk

Council held a minutes silence for former Councillor L Miles

1. To receive apologies for absence

Resolved.

Cllr B Mears

Cllr K Wilson

2. To approve reasons for absence

Resolved.

Cllr B Mears – Prior engagement

Cllr K Wilson – Prior engagement

3. Declarations of Interest and Dispensations

3.1 To receive declarations of interest not already declared under the Parish Councils code of conduct or members Register of Disclosable Pecuniary Interest.

Resolved. None received

3.2 To receive, consider and decide upon any applications for dispensation.

Resolved. None received

4. To approve draft minutes from the Parish Council meeting 16th June 2025

Resolved.

UPC 72 – Cllr L Taylor raised the item on minutes stating the discussion was as follows 'chair asked if the offer is accepted, Clerk to speak to Union and walked away' Council approved as a true and accurate record.

5. To approve Extra Ordinary meeting 8th July 2025

Resolved.

Item B – to receive a report from Cllr S Spencer

Report circulated. Minutes of Extra Ordinary meeting 8th July 2025 were accepted as a true and accurate record.

6. To receive report from Finance Working Party held 16th June 2025

Resolved. Approved as circulated to members.

7. To receive verbal or written reports from Parish Councillors – Please note this is for information only and not to approve costs or actions.

Resolved.

Cllr C Merrington – Waggon Lane (Upton Primary School) reported hedges are growing over pathway.

Cllr S Pallet – Common Lane & New Lane (Roundabout) reported no signage which is causing safety concerns due to near misses.

Cllr S Spencer – Wrangbrook Road (Junction near war memorial) reported no road markings have been done since gritting.

Clerk to send reports to Wakefield Council.

8. Cllrs requested items for agenda.

Resolved.

- To discuss CCTV inside Village Hall with possibility of an additional monitor.
- To get quotes from S Safe to install CCTV inside Village Hall
- To approve ADT to attend Village Hall

9. Request received to hire the Village Hall for close work dog training further information received.

Resolved. Close work dog training is currently using the hall on a regular basis.

10. To approve receipts, payments, monthly financial reports and bank reconciliations from 1st June 2025 to 30th June 2025. Please note monthly reports have been sent to Councillors prior to the meeting.

Resolved. Approved as circulated to members.

11. To approve new boiler system at the Village Hall and to approve quotations.

Resolved. Cllr S Spencer has sourced two quotes.

Option 1 – Main Eco Compact with 5 years warranty £1600.00 inc VAT

Option 2 – Ideal Vogue Max 32 with 12 years warranty £1900.00 inc VAT
Council approved up to £2000.00 for new boiler.

12. Planning matters – see list attached

Resolved. Nothing to report

13. New Correspondence received and to decide actions/costs where necessary: please note some of the content of the correspondence can be discussed is private business due to GDPR. Please note all other email correspondence is forwarded to Councillors.

Resolved.

- **Emails from residents – see list**
An email expressing interest in the Clerk position.
- **Messages from Facebook – see list**
Nothing to report
- **Written Correspondence – see list**
Nothing to report.

14. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Public and Press to be excluded further from the Meeting.

Resolved. No private business to report.

Chair



Date

