

Extra Ordinary Minutes of the Upton & North Elmsall Parish Meeting held on
Tuesday 8th July at 6pm at The Village Hall, Harewood Lane, Upton.

Present

Cllrs L Taylor
P Dainty
S Spenter
M Hanson
S Pallet
C Merrington

Chair

In attendance

C L Baxter
B Caton

Town Clerk
Assistant Town Clerk

1. To receive apologies for absence

Resolved.

Cllr E Farmer

2. To approve reasons for absence

Resolved.

Cllr E Farmer – Prior engagement

3. Declarations of Interest and Dispensations

3.1 To receive declarations of interest not already declared under the
Parish Councils code of conduct or members Register of Disclosable
Pecuniary Interest.

Resolved. None received

3.2 To receive, consider and decide upon any applications for
dispensation.

Resolved. None received

4. To approve draft minutes from the Employment and Staffing
Committee meeting 1st July 2025

Resolved.

Minutes circulated as a true and accurate record: all members voted in
favour

5. To consider instructing ROSPA to do annual checks of play areas

Resolved.

Council agreed to use ROSPA to perform two checks per year

6. To approve HR policies as circulated to the Employment and Staffing Committee.
Resolved. Policies circulated to members and were approved with all in favour
7. To consider instructing Solicitors for general Council business
Resolved. Council all in favour to use Levi solicitors for council business
8. To consider approving Electrical, Plumbing and Joinery Contractors for ongoing Council work.
Resolved. Council agreed circulated list of traders. Councillors will seek three quotes for combi-boiler
9. To approve dispensation for Cllr Shaun Hodson
Resolved. Council agreed to extend six month rule of dispensation for a period of twelve months for Cllr S Hodson in his absence
10. To approve distribution of electronic Council summons and agenda to members.
Resolved. Council agreed to electronic summons of agenda, paper copies will be available upon request to the Clerk
11. To approve the creation of bespoke policies and documentation with Peninsula.
Resolved. Cllr L Taylor distributed information from Peninsula, approved by members. Clerk will be meeting with Peninsula on 17th July 2025 to discuss further.

Chair ...

L. Taylor

Date

15th July 2025