

Allotment & Community Garden Committee Meeting Report

Upton & North Elmsall Parish Council

Date: Monday, 7th July 2025

Time: 6.30 PM

Chair: Cllr Louise Taylor

1. Attendance

Councillors Present:

- Cllr L. Taylor
- Cllr C. Merrington
- Cllr P. Dainty
- Cllr S. Spencer

Apologies Received:

- Cllr E. Farmer

Allotment Representatives:

Harewood Lane:

- K. Stringfellow
- H. Owen
- J. Fordham
- M. Fordham

New Representative for Harewood Lane:

J Green

School Street:

- None in attendance

2. Election of Committee Chair and Vice-Chair

Resolved:

- Chair: Cllr Stephen Spencer
- Vice-Chair: Cllr Paul Dainty

3. Allotment Competition Update

Helen Owen provided an update on the upcoming competition:

- Tablecloths and prize money are prepared.
- Volunteers needed to assist on the day.
- A pre-event meeting was suggested to ensure the hall is ready.
- Action: Allotment Officer to order ribbons and a trophy for the "Best Allotment" winner.

- Items needed: plastic cups, tea, coffee, sugar, small sweets (prizes), and small gifts for the children's competition

4. Site Maintenance and Improvement Actions

- Stone for Car Park: No stone has yet been sourced. Action: Ongoing.
- Allotment Gates (Middle Section): Julie and Mark Fordham reported that the gates are not locking properly. Action: Allotment Officer to obtain quotes from contractors for repairs.
- Bay Area Clean-Up: The bay is filled with soil and rubble. Action: Allotment Officer to obtain a quote for removal.
- Removal of Waste from Warden's Plot: A large skip will be delivered to the Harewood Lane allotments on 15th July 2025 to remove accumulated waste.
- Allotment Plot Numbers: The committee will explore various options to number each plot clearly.

5. Grazing Field – Horses and Corrals

Letters have been issued to all stable and grazing field users regarding compliance and usage expectations.

6. Tenant Terminations

Termination letters have been sent to two tenants as per agreed procedures.

7. School Street Allotment – Legal Update

The council is currently seeking legal advice on how to proceed with matters concerning the School Street site.