



UPTON AND NORTH ELMSALL PARISH COUNCIL
THE VILLAGE HALL, HAREWOOD LANE, UPTON
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2nd July 2025

Dear Councillor

You have been summoned to attend an Extra Ordinary meeting of the Parish Council which will take place on **Tuesday July 8th, 2025**, in the Main Hall at the Village Hall, Upton for the purpose of transacting the following business: This meeting will commence at 6.00pm.

Yours sincerely

Chair – Louise Taylor

AGENDA FOR THE PARISH COUNCIL MEETING

1. To receive apologies.
2. To approve reasons for absence.
3. Declarations of Interests and Dispensations
 - 3.1 To receive declarations of interest not already declared under the Parish Councils code of conduct or members Register of Disclosable Pecuniary Interest
 - 3.2 To receive, consider and decide upon any applications for dispensation.
4. To approve draft minutes from the Employment and Staffing Committee meeting 1st July 2025
5. To consider instructing ROSPA to do annual checks of play areas
6. To approve HR policies as circulated to the Employment and Staffing Committee
7. To consider instructing Solicitors for general Council business
8. To consider approving Electrical, Plumbing and Joinery Contractors for ongoing Council work
9. To approve dispensation for Cllr Shaun Hodson
10. To approve distribution of electronic Council summons and agendas to members
11. To approve the creation of bespoke policies and documentation with Peninsula

N.B. 'Members attention is drawn to the disclosure of Interest pursuant to section 27 of the Localism Act 2011 and adopted by the Parish Council.